

Pillsbury Free Library, Warner, NH
Board of Trustees

Trustee Monthly Board Meeting
JAN 21st, 2025

1. Call to order: 6:30pm.

Attendance: Chair: Dana Myskowski, Members: Michael Simon, Arlon Chaffee, Mike Brown, Teresa Hathaway, Cassey Greene, Hannah Leigh-Brown. Lois Shea joined via Zoom Absent: Jan Gugliotti
Library Director: Nancy Ladd

2. Minutes from Dec 17th 2024 Monthly Board Meeting

Motion to accept the Dec 2024 minutes as amended: Arlon 2nd: Mike B.

Accepted Unanimously

3. Annual Town Reports shared: 2024 Report of Chair and Vice Chair, Board of Trustees.
2024 Income & Expenses - Mike Brown Explained that we budgeted conservatively, ensuring that we have funds for unplanned building needs. We had a very successful year of fund raising, and harvested \$19,866 of interest from our Trust Funds, to explain the \$19,777 net income. (7.4% of the budget)

4. Housing Chapter of the Town of Warner Master Planning

Dana has been meeting with the Town Committee. She prepared "Notes on the Proposed Housing Chapter of the Master Plan." The Trustees did a quick review of the notes and agreed that as a Board we could support these ideas/notes as amended.

Motion: to send these notes and observations to the Planning Board: Arlon 2nd: Mike B.

Approved Unanimously

5. Treasurer's Reports:

a. Finance: Mike B. reviewed the various reports.

b. Acceptance of donations of \$7,755.70

Motion to accept donations of \$7,755.70: Mike B. 2nd Michael S. Accepted Unanimously

Motion to accept the Treasurer's report: Mike S. 2nd Arlon Accepted Unanimously

6. Committee Action Items:

a. Building and Grounds Met with the third and final Architect firm interested in preparing a plan. The Committee will review the three submissions for building updates and then present their recommendation to the Board in Feb.

b. Technology - Terry stated that she would like to see the committee members trained to help with reviewing the website as it is now and adding to it.

c. Programming and Public Relations Committee

There are now 71 responses to the Survey. It will be kept up until Feb to get more input. The Committee will begin working with the data already collected.

d. Personnel and Policy:

The committee is continuing work on the Child Safety Policy. Terry has found another Library's policy that might be good for the committee to review.

7. Director's Report

Circulation: Total circulation is up, driven by people moving to digital information resources.

A few statistics of interest: 2024 had 679 individual people borrowing at least one item.

Warner Flea Market: Nancy Has opened the signup for tables at the May 12 Flea Market

8. Trustee's Notebook

Terry is continuing work on the Trustee Notebook and hopes to have them done by March. She handed out her Table of Contents and the existing PFL Welcome letter and Committees selection sheet. She asks that the Trustees take a look at these and send her ideas or more information that might be added.

Motion to adjourn: Arlon 2nd: Mike B.

All in favor

Meeting adjourned at 8:40 pm

Next meeting will be Feb 18th 2025 at 6:30

Respectfully submitted by Teresa Hathaway