

Pillsbury Free Library, Warner, NH  
Board of Trustees

Trustee Monthly Board Meeting  
Jan 30 2024

**Call to order:** 6:31pm.

**Attendance:** Vice-Chair: Dana Myskowski, Members: Nathan Kendrick, Teresa Hathaway, Mike Brown, Lois Shea, David Elliot, Jan Gugliotti

Library Director: Nancy Ladd

Absent: (notified in advance) Sherry Colfer, Michael Simon

**Minutes** from Dec 19, 2023 Monthly Board Meeting

**Motion** to accept the Dec 19, 2023 minutes with minor corrections: Lois 2<sup>nd</sup>: Jan  
Accepted unanimously

**Correspondence Report**

Dana(filling in for Sherry) 33 Thank You notes to Annual Fund Supporters  
1 PAI Thank You for Holiday Wreath

**Treasurer’s Report**

Nathan reviewed the 2023 final results. Even with the rising prices of utilities (1.5% over budget) the Library still came out only \$54.34 over the budget with assets about the same, income slightly higher, and donations doubled.

**Donations:** Children’s Room \$50 Total  
Annual Fund \$4,462.45 to date  
\$4,512.45

**Motion** to accept donations of \$4,512.45: Nathan 2<sup>nd</sup> Mike B. Accepted Unanimously

**Motion:** Motion to accept the Treasurers Report: Nathan 2<sup>nd</sup>: Lois Accepted Unanimously

**Programs and Public Relations:**

- At Your Library series on genealogy will be held Feb 7<sup>th</sup> and Mar 6<sup>th</sup>
- A second Tick Ecology program with Kathie Fife will be presented on Saturday May 11<sup>th</sup> at 10:00 am
- The Warner Town Hall Flea Market on Saturday April 6<sup>th</sup> already has the main floor booked- We have booked the Town hall for Friday the 5<sup>th</sup> for setting up tables.
- Committee is working on programs such as How to Rewire a Lamp and a Bicycle evaluation and advice clinic.

**Juneteenth** The Board Revisited the question on whether the Library should be closed in observance of Juneteenth as a paid Holiday. After an active discussion. Terry suggested that the Policy Committee draft up a proposal for adding the holiday to the list of paid and unpaid Holidays in our current Personnel Policy. Once presented to the Board in February the discussion can continue. She asks that everyone take time to think about this issue.

Terry is currently working on a small discussion program about the meaning of Juneteenth and its aftermath. The program (Adults Only) will have a reading of a children’s book. The audience will then be presented with discussion questions reading lists etc.

## **Personnel and Policy**

### Policy

1<sup>st</sup> read (presentation) of the revised Gifts and Loans Policy. There were several revisions during this meeting. The main issue that was discussed for several minutes was on paragraph I.C.2. dealing with gifts that are not readily marketable. The issue was tabled and the Policy committee will be reviewing and revising this paragraph for meaning and clearer wording.

Terry discovered that the Request for Reconsideration Form for the Reconsideration Policy had never been officially approved according to the Board Minutes. It had been separated from the main Policy for several re-wordings. Once the Form has been Approved it will be consolidated in PDF format with the Policy.

**Motion:** Move to approved the Request for Reconsideration Form Dana 2<sup>nd</sup> Lois Approved

## **Building and Grounds**

This committee did not meet this month.

Nancy talked a bit about trying to find contractors who were willing to come out and work on our windows and water issues.

## **Technology**

Nathan is continuing work on the website by himself. As of this meeting he had not heard back from Jeff who said he could take on the clean up process and add in things like the calendars and fill-able forms.

## **Director's Report**

-The increase in prices for a B&W copy from 10 cents to 20 and a Color copy from 50 cents to \$1.00 has been well accepted by Patrons.

-Nancy has received a Drug Overdose/Rescue Kit. This kit will be hung in the lower stairwell near the AED box. The "Naloxbox" has instructions ,phone numbers, etc and several boxes of NARCAN Nasal spray. There is also small canvas zip cases available as give aways meant for people who have family members or neighbors who are at risk. Nancy may/will be putting this information in the Library Newsletter.

Motion to adjourn the meeting: Lois 2<sup>nd</sup> Mike B.

Meeting Adjourned at 8:30 pm

Next Meeting Feb 20, 2024 at 6:30 pm

Respectfully Submitted by Teresa Hathaway