

**Pillsbury Free Library Board of Trustees
Tuesday January 15, 2019 Meeting Minutes**

Present: Michael Simon, Judy Pellettieri, James Zablocki, Ralph Parsons, David Bates, Rhonda St. James, Kathy Carson, Mary Pelky; Library Director: Nancy Ladd; Kendra West-Senor and Christopher Martiello from S.K.I.T.
Absent: Michelle Allen, Anastasia Glavas

Meeting began at 7:00 PM.

1. Sunapee Kearsarge Intercommunity Theater (SKIT): Kendra West-Senor and Christopher Martiello

Kendra explained that the goal of SKIT is to partner with community non-profits to put on theater productions. Non-profit partners help with setup/breakdown, use of space, ticket sales etc. in return for fundraising through the performance. Usually they split proceeds of ticket sales 50/50 with partners. They have worked with the Historical Society and Men's Club.

The group will be doing an adaptation of Much Ado About Nothing, with performances on April 5, 6, 7. The set won't be in the way for any movie screenings/slide shows.

Michael asked what help they would need on the days of the performances? Chris explained that they would need help setting up chairs, refreshments, ticketing, and then putting away chairs.

Jim asked what the tickets would be sold for? They will sell for \$15. He asked if it would be possible to charge more, since it is a fundraiser. Chris explained that they don't want to sell themselves short, but they also don't want to discourage people from attending with a high price point.

Judy brought up the Murder Mystery event being planned by the Programming Committee for March 2nd, and explained that she hoped the acting group would be involved. Chris said that he would speak with the actors in his group.

2. Recording Secretary's Report: David Bates

The Board reviewed the draft December 18, 2018 minutes. Minor spelling and dating errors were amended.

Minutes from the last meeting were approved as amended

Motion: James Zablocki

Second: Ralph Parsons

Approved as amended

3. Corresponding Secretary's Report: Judy Pellettieri

Thank you letters were sent to Kelley and Eric Swanson and Deb Bruss for the donation of books, and to the Fall Foliage Festival Committee for funds for an elevator phone, earthquake struts, and AED.

4. Treasurer's Report / Finance Committee Report: Michael Simon and Ralph Parsons

Michael spoke with the Selectboard at their meeting earlier in the evening about the motion made at the December 18th Trustee Board meeting to place an item on the warrant article to raise funds to adjust the Library Director's salary. The Selectboard does not want to be involved in salary issues, but is interested in helping more with the physical needs of the building.

The Board discussed whether to submit a petition warrant article, as was discussed at the December meeting, or pursue discussions with the Selectboard to have the Town reduce pressure on the Library's budget by contributing more to building and maintenance expenses.

Motion to table the petition warrant article discussed at the December, 2018 meeting.

Motion: James Zablocki Second: Rhonda St. James Approved

Ralph walked the Board through the January financial reports and the management of the first allotment of funds from the Town. There was some concern expressed by Ralph and Rhonda that the funds allocated to the Library from trust funds overseen by the Town Trustees of the Trust Funds might be overly diminished by high management fees.

Motion to accept the following funds for the Library:

- **\$2,516 from the Fall Foliage Festival Committee**
- **\$1000 from an anonymous donor**
- **\$240 from the New London literacy program.**

Motion: Ralph Parsons Second: Rhonda St. James Approved

Treasurer's report was accepted into the minutes.

Motion: David Bates Second: Rhonda St. James Accepted into record

5. Building and Grounds Committee Report: Michael Simon

Don Cline is ill, so the stained glass window repairs will need to be rebid. The Library can receive a six month extension from the Arts Council, with an option to apply for extra time. If the cost is greater than the amount of the grant, the Council will give extra money.

Michael asked if any trustees were interested in investigating the purchase of three rugs for the meeting room. James Zablocki will do it.

The Building committee recommends using the \$1000 anonymous donation toward improvements to the Children's Room.

In December a fan coil zone valve for the Children's Room had to be replaced for \$240.

6. Personnel and Policy Committee: Kathy Carson

Kathy reviewed the list of holiday closures recommended by the Committee to the Board. These will be voted on at the February meeting.

Kathy also reviewed a recommended change to the Library Personnel Policy, removing a section on holiday hours for part-time employees which had been made obsolete by amendments made last Fall.

7. Programs and Publicity Committee: Judy Pellettieri

Judy explained the work the being done on the Murder Mystery (March 2nd) and Blind Date With a Book (Feb. 1-14) events and the screening of Food Fight at the Town Hall (March 30th).

The Board discussed the offer to partner with SKIT for their April production.

Motion to partner with SKIT for their April production of Much Ado About Nothing.

Motion: Kathy Carson

Second: Ralph Parsons

Approved

8. Librarian's Report: Nancy Ladd

Nancy reviewed the circulation numbers with the Board, and the social media account updates.

The Board discussed branding for the library.

Nancy reviewed the calendar of upcoming library events.

Meeting adjourned at 8:54 PM.

Next meeting to be held on Tuesday, February 19th at 7:00 PM.

Respectfully Submitted,

David Bates,
Recording Secretary