

**Pillsbury Free Library Board of Trustees
Tuesday, October 18, 2016 Meeting Minutes FINAL**

Present: Sara McNeil, Michael Simon, Jeanne Hand, Anastasia Glavas, Michelle Allen, Timothy Murphy, Kathy Carson, Judy Pellettieri; Library Director: Nancy Ladd

Meeting began at 7:03pm.

1. Secretary's Report:

Minutes from last meeting were approved as written.

Motion: Kathy Second: Timothy Approved as written

2. Corresponding Secretary's Report:

There are a few thank you notes that will need to be sent.

3. Treasurer's Report:

The total money raised at the library's Warner Fall Foliage Festival book and bake sale was \$1882.

Motion to donate \$282, 15% of the \$1882 raised, to Warner Fall Foliage Festival.

Motion: Timothy Second: Kathy Motion approved

The Tina Schirmer Memorial Fund currently has a balance of \$4860.

There is a meeting regarding the operating budget on December 1st. There is a meeting regarding capital projects on December 15th.

Reports were handed out to board members that include details to be considered for the 2017 budget.

Treasurer's report was accepted into the minutes.

4. LCHIP Committee Update:

The masonry work has been completed and paid in full.

The gutter work is paused as parts are being ordered.

The front door stained glass was removed and a new protective glass was installed before the stained glass was reinstalled. A request has been made to LCHIP to delay finishing the wood of the front door and include that in the stewardship plan. This would allow the trustees to have a more careful discussion of what to do and the ability to proceed when weather is more favorable.

5. Personnel/Policy Committee Update:

Nancy has completed the evaluations of the six staff members. They were all satisfactory or above. The trustees feel very fortunate to have a very loyal and longstanding staff.

Motion to go into non-public session under RSA 91-A:3 II (a) dismissal, promotion or compensation of any public employee.

Motion: Michael Second: Judy A roll call vote was taken, Sara McNeil - yes; Michael Simon - yes; Jeanne Hand - yes; Anastasia Glavas - yes; Michelle Allen - yes; Timothy Murphy - yes; Kathy Carson - yes; Judy Pellettieri - yes.

In attendance: Sara McNeil, Michael Simon, Jeanne Hand, Anastasia Glavas, Michelle Allen, Timothy Murphy, Kathy Carson, Judy Pellettieri

There was a discussion of evaluations of the Library Director.

Motion to come out of non-public session.

Motion: Michael Second: Judy A roll call vote was taken, Sara McNeil - yes; Michael Simon - yes; Jeanne Hand - yes; Anastasia Glavas - yes; Michelle Allen - yes; Timothy Murphy - yes; Kathy Carson - yes; Judy Pellettieri - yes.

6. Library Director's Report:

There was a disbursement from the capital improvement funds.

Voting on November 8th begins at 7am.

The Museums Sharing Experiences (MUSE) organization is working on a collaborative theme for exhibits and programs for 2017. It will be "Over There, Over Here: Life in World War I and Life in New Hampshire Communities". The Pillsbury library may participate.

It would be nice to have a before and after display of the LCHIP project to highlight the work that has been done.

Meeting adjourned the 8:45pm

Next meeting will take place on Tuesday, November 15, 2016 at 7pm.

Respectfully submitted,
Michelle Allen