

**Pillsbury Free Library Board of Trustees
Tuesday, March 15, 2016 Meeting Minutes**

Present: Sara McNeil, Michael Simon, David Chmielecki, Jeanne Hand, Michelle Allen, Richard Knapik, Anastasia Glavas, Timothy Murphy [*arrived as noted below*]; Library Director: Nancy Ladd; Guest: Bruce Stewart

Absent: Kathy Carson

Meeting opened at 7:45 p.m.

1. Chair's Opening Comments:

Introductions were made for the newest elected member as well as the guest in attendance.

Caroline Hatala has submitted her resignation. A replacement will need to be appointed. Recommendations will be discussed at the April meeting.

2. Minutes from last meeting were approved.

Motion: Richard Second: Michael Minutes approved as written

3. Treasurer's Report:

The treasurer's report was accepted.

Motion: Richard Second: Michael Motion approved

4. Town proposal for allotment payments:

The town has sent a letter proposing sending quarterly payments in the first week of January, April, July, and October.

Motion to accept the Selectmen's proposal and as a board plan to review the procedure after two payments are received (April and July).

Motion: Michael Second: Richard Motion approved

5. Elections were held and the officers are:

Chair: Sara McNeil (7)

Vice Chair: Michael Simon (7)

Recording Secretary: Michelle Allen (7)

Corresponding Secretary: Timothy Murphy (7)

Treasurer: Jeanne Hand (7)

Assistant Treasurer: Anastasia Glavas (7)

6. Designate signers for the bank:

Motion to designate the treasurer, assistant treasurer and chair as the signers at the bank.

Motion: Michael Second: Richard Motion approved

7. Library Director's Report:

[*Timothy arrived.*]

The Circle of Friends Wine and Cheese Silent Auction will take place on Saturday, March 19th.

8. LCHIP Committee Update:

The paper work is almost ready to be submitted to LCHIP. Once it is submitted, the first grant disbursement should be received.

Work on the masonry and windows should begin in May. Work on the gutters should begin in late May or June.

9. Building Committee Update:

The lighting fixtures on the stairs are still a work in progress as are the large light fixtures in the reading room.

Meeting adjourned 9:15 p.m.

Next meeting will take place on Tuesday, April 19th

Respectfully submitted,
Michelle Allen