

**Pillsbury Free Library Board of Trustees
Tuesday, May 17, 2016 Meeting Minutes FINAL**

Present: Sara McNeil, Michael Simon, Jeanne Hand, Anastasia Glavas, Michelle Allen, Timothy Murphy, Judy Pelletieri, Kathy Carson [*arrived as noted below*]; Library Director: Nancy Ladd; Alternate: Joe Eisenberg; Guests: Joan Warren, Carol McCausland
Absent: Richard Knapik

Meeting began at 7:05pm.

1. Secretary's Report:

Minutes from last meeting were approved as written.

Motion: Michael Second: Judy Minutes approved as written.

2. Circle of Friends Update:

An overview and history of the group was given for new trustee members. The Wine & Cheese Silent Auction has been a successful fundraiser and social gathering for the last two years. An ongoing fundraiser is the sale of note cards made with images of the library's stained glass windows.

The total raised in 2016 from multiple fundraisers is \$4780.77. This is the amount being presented to the Board.

The Circle will be holding a membership drive in the fall. They would also like to offer some programs at the library.

[*Kathy Carson arrived.*]

Motion to accept the \$4780.77 donation presented by the Circle of Friends.

Motion: Michael Second: Timothy Motion approved.

Motion to allocate up to \$50 of the funds donated by the Circle of Friends to purchase a banner for the Circle of Friends.

Motion: Michael Second: Timothy Motion approved.

[*Guests Joan Warren and Carol McCausland left.*]

3. Treasurer's Report:

A discussion was held regarding the LCHIP project costs. Due to the additional work required, the costs of the project have increased back to the original estimates.

The first quarterly payment was received from the town. The process was successful.

Motion to accept the Treasurer's Report into the record as presented.

4. Library Director's Update:

The library hosted an edible book contest during Spring Into Warner. There were six entries and over 60 votes. Prizes for the winners were donated by several local businesses and an individual.

Children's librarian Sue Matott produced the play James and the Giant Peach at the town hall. There were about 150 people in attendance. Money was collected from snack sales and over 100 items were collected for the food pantry.

The Warner Fall Foliage Festival has reimbursed the library \$1100 for the projector and Chrome book purchases. The Flea Market in April raised \$622. Cookies were sold at the James and the Giant Peach play, which raised \$69.91.

Motion to accept \$1901.91 into the Donations Fund from the play, festival, flea market and Spring Into Warner.

Motion: Michael Second: Kathy Motion approved.

The CIP process for the town will begin in June.

5. LCHIP Committee Update:

The masonry contract was adjusted in the timing of payments due to the nature of the work schedule.

The LCHIP paperwork is waiting on one final drawing from the roof and copper contractor to be complete.

6. Committee Membership:

LCHIP: Michael, Timothy

Building & Grounds: Jeanne, Joe

Budget/Finance: Jeanne, Anastasia, Michael

Personnel & Policies: Kathy, Sara, Judy

Technology: Michelle, Timothy, Joe

Programs & Publicity: Sara, Kathy

Meeting adjourned the 9:05pm

Next meeting will take place on Tuesday, June 21, 2016 at 7pm.

Respectfully submitted,
Michelle Allen