

**Pillsbury Free Library Board of Trustees
Tuesday, February 17, 2015 Meeting Minutes FINAL**

Present: Sara McNeil, Caroline Hatala, John Warner, Michelle Allen, David Chmielecki, Richard Knapik, Timothy Murphy, Michael Simon; Library Director: Nancy Ladd [*arrived late, see below*]

Absent: Jeanne Hand; Alternates: Kathy Carson, Linda Burdick

Meeting opened at 7:10 pm

1. Chair's Opening Comments: Nancy is currently attending the Selectmen's meeting regarding RSA 202-A:11-a (copier income).

2. Secretary's Report:

Correction to item #11 from the January minutes, there are two separate items being discussed: The Library volunteers' appreciation tea on April 14, and the Circle of Friends silent auction fundraiser on March 21. This needs to be clarified in the minutes.

[*Nancy arrived.*]

Minutes from last meeting were approved as amended.

Motion: Richard Second: Tim Motion approved

3. Treasurer's Report:

The treasurer's report was accepted.

Motion: David Second: Michael Motion approved

The Ida M. Redington Trust Fund is currently managed by TD Bank Wealth Management. The library is one of several beneficiaries receiving biannual payments from the trust. The current fees consume a majority of the interest. Dale Trombley of the Trustees of Trust Funds for the Town of Warner is inquiring at the managing bank and with the state to see if there can be any relief from the fees.

4. Library Director's Report:

Per RSA 202-A:11-a, the state requires routine housekeeping for the handling of monies received from income generating equipment - i.e., the copier. There needs to be a public hearing held by the board of selectmen, which occurred tonight, and a question needs to be put to the town on a ballot. Therefore, there will be a question on the March ballot that requires a yes or no vote to the question, "Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment?"

Transparent Languages is up and running with good feedback and usage.

There are some issues with the current TDS email service bouncing some emails as spam.

There are several programs and events coming up. Please see the calendar.

We have hired Jason Labbe to shovel and clear snow while the regular person is unable to do so.

5. Technology Committee Report:

Two chromebooks and a DVD player have been purchased as well as the associated required accessories. Receipts will be submitted to the Warner Fall Foliage Festival board for reimbursement.

The Technology Committee will meet to assess the need for a technology support person (hours and tasks) so that a job posting can be compiled.

6. Circle of Friends:

The Circle of Friends group is active and organizing the March 21st Wine & Cheese and Silent Auction fundraising event. They are seeking donations by March 7th for the silent auction. The Trustees will contribute something for the auction. Tim and Sara will coordinate the Trustees' contribution.

7. Town Meeting Warrant Article:

The Trustee board members need to be prepared for questions at the town meeting regarding the warrant article. All Trustee board members are strongly encouraged to attend the town meeting.

8. LCHIP:

The board is still seeking a Clerk of the Works and formulating a committee to manage the process.

9. Next meeting will take place on Tuesday, March 17, 2015.

10. Meeting adjourned at 8:50pm.

Respectfully submitted,
Michelle Allen